

Holy Spirit Vestry Minutes

Monday October 16, 2017

Present: John Crowley, Jesse Jaeger, Scott Jourdonnais, Glenn Hladek, Jeannie Warner, Candice Lindsay, Paul Polzin, Terri Ann Grotzinger, Don Gisselbeck

Absent: Tracy Gage, Phil Mediate, Ann Suter, Helen Matveyeff

1. Called to order 12:15 PM
2. Opening Prayer- Glenn Hladek
3. Current Agenda motion to approve passed.
4. Parishioner's concerns, correspondence and newcomers-Terri (names in Vestry packet).
5. Finances and profit/loss report by Candy. Motion to accept, approved.
6. Memorial Board-Polzin. Next meeting is November 14. See later motion to move Vestry account from ECM/State Street to DA Davidson.
7. Old business
 - Terri described the progress in the continuing process for selecting a new Bishop. Will keep Vestry updated on the process in her Rector's Report in the future.
 - Strategic Planning. Jesse will take the lead. He thinks there will need to be about 6 meetings, total. Glenn and Scott will be the Vestry representatives working with Jesse. Elizabeth Ettinger will be asked to be a non-Vestry member of this committee.
 - The Mutual Ministry Review will begin depending on Chris Robert's availability. The tentative date is 12/2/2017 from 10 am to about 4 pm.
 - After discussion, the Vestry agreed with the Administrative staff that we should shift from regular print to electronic advertising. Ads may be purchased in the Missoulian for special seasonal services.
 - Social Concerns Draft Advocacy Policy was discussed for the first time. The Vestry needs to spend more time reviewing the draft for further discussion at next meeting. Any policy around advocacy will need to include additional parishioner education.
 - The Myanmar project. After a long discussion a motion was made, seconded and approved to authorize the Myanmar work as a ministry of HSP according to the policy approved at our last meeting. The Rector was asked to find out if there were any liability concerns with this work and the refugee crisis occurring there now.
8. New Business
 - A motion was made by Scott and seconded by Glenn that the Vestry move its funds from ECF/State Street due to on-going issues with the timeliness of reports on our investments and the regular operations of our Treasurer and Administrative Assistant with regards to the Vestry. Motion moved and seconded. Motion passed. The results of this motion will be relayed to the Memorial Board at their November 14th meeting.
 - The Holiday market clean-up will begin at 1 pm on November 11. The Vestry traditionally helps with this.

- The next Vestry meeting will be November 20.
- Helen Maclay donated \$1,000 in honor of her mother, grandmother and sister for the maintenance and improvement of church facilities.
- Two gifts from Shirley Green (1) \$2,000 for the Altar Guild Ministry and (2) \$20,000 for those who need assistance with burial or the Rector may use these funds as she/he sees fit.

The meeting was adjourned at 2:15 PM

Submitted by Temporary Clerk,

Paul Polzin
Sr. Warden

October Rector's Report to Vestry

Pastoral – I held a Friday wedding rehearsal, and offered the Sacrament of Marriage for Heather Rimel and Jarod Unvergstat on a beautiful fall Saturday afternoon in September (quite a change from the fires and smoke all summer long). Offered Kay Sylvester Memorial Service with the Rev. Judy Anderson. Celebrated the Blessing of the Animals, Sunday, October 1, at 3:00p.m., in the Parish Hall (rain threatening outside) with 18 animals and their 22 companions attending. Made 5 visits to parishioners at St. Patrick's Hospital, and had 7 other pastoral visits scheduled at my office. I have begun to set up a small committee to consider a plan for various types of emergencies that may happen in worship or on-site, so that key individuals know who is in charge and what steps to initiate depending on the situation generally.

Ministry Coordination – I continue to support various ministries as requested. Met with Margaret Borg, Kevin Borg, and Judy Parock regarding improvements to sound system and a visual connection from the church into the Parish Hall for when we have overflow of worshippers into the Parish Hall. Met with P.J. Willett regarding Quest and Youth Ministry as he takes over the full program from Lindsay Iudicello this fall. Met with Staff for monthly meeting: coordinating efforts through the end of the year and initial discussion around early 2018. Have been involved with Stewardship ministry, preparing for mailings and being intentional about a stewardship message in my October sermons. Met with the Treasurer and Wardens for Finance, Personnel, and 2018 Budget initial planning. Prepared for Inquirers' Classes to begin this month.

My thanks to all the clergy and lay delegates who attended Diocesan Convention the second week of October. I have served the last two years on Diocesan Council and helped explain the decisions made by Council with regards to the Diocesan 2018 Budget. I have been elected to serve a 3-year term on the Diocesan Standing Committee (S.C.) so I will resign from Diocesan Council (1 year remaining) to free up time, particularly since the S.C. will be involved in the Bishop Search process over the next year plus. One of my clergy colleagues is available to step in on Diocesan Council.

Faithfully submitted,

The Rev. Terri Ann Grotzinger
Rector

October Vestry Ministry Reports

A) Communications – Scott Jourdonnais (Judy Parock, Chair)

This fall marks the third year of our advertising on KUFM. Our ads, particularly those supporting the Compline service, are airing regularly and are helping to give us a bigger presence in the community. We continue to make use of our banners and sandwich board signs to attract street and sidewalk traffic to our events, and those tools also help to boost our profile in the neighborhood. One event that really showcases this is our Blessing of the Animals. We get several people from the community and surrounding neighborhood attending this event with their pets. Our thanks to Frank Sherman for his timely changing of the banners in the church yard and to Gretchen for seeing that the sandwich board signs are displayed regularly.

We have been utilizing Facebook to advertise several of our church events. We created Facebook events for our Kickoff Sunday, Church School Registration, Holy Land Talk, the Tree Walk, The New Jim Crow Book Study, Compline and the Blessing of the Animals service. These Facebook events, coupled with our advertising in the Sunday bulletin and Spirited Times, helped to create interest in these gatherings. We certainly noticed that interest on our Kickoff Sunday which was very well attended and had a wonderful energy because of all the participants. We have also had great turnouts for the Holy Land talk, the Tree Walk and The New Jim Crow Book Study. We also posted photos from all of these events on our church Facebook page and have directed the parishioners' attention to them from the Spirited Times. Several pictures from our Blessing of the Animals service have been submitted to the national church for inclusion on their Facebook page.

I worked with Gretchen Strohmaier to create informational postcards for the Women's Retreat that were sent out to women in the parish to promote the event. An online registration form was created to make registration for the event easy, as well as a paper registration form. We have had great interest in the event, and nearly 30 participants have signed up.

Gretchen has also created displays in the parish hall to help promote the Adult Inquirers Class. Her use of these changing eye-catching displays has helped to create interest in the class.

Preliminary work has begun for the promotion of the Restorative Justice Panel Discussion set for November 1. I have worked with Gretchen Strohmaier to develop a poster which will be used in the community-wide promotion of the event. Gretchen has been in touch with other groups in the Missoula community to spread the word regarding the event, and MCAT will record the discussion for broadcast on their channel at a later date.

We continued to promote church events. The Women's Retreat, the Blessing of the Animals, the Adult Inquirers Class, the start of Compline, and the "create a prayer flag" event were all promoted through the Sunday bulletin, the Spirited Times, and the church Facebook page. The office created posters promoting each of these events, and we featured each on the website rotator and calendar.

We have been utilizing the website more to highlight events. We've created separate pages for the Holiday Market and for Dorcie Dvarishkis's Community Ministries with Hellgate High School and The Parenting Place. These pages provide a central location for people to look for information, and it makes it possible for us to link through to these pages from the Spirited Tim
– Judy Parock, Chair

B) Holiday Market – Tracey Gage (Tracey Gage and Diane Rasmuson, Co-Chairs)

We are starting to gear up advertising and requests for donations which are coming in slowly. Right now,

we are concentrating on collecting items for the Raffle and Silent Auction which starts Oct. 22nd. Bob and Lani Brewer have once again donated their Condo for the Silent Auction; The Book Exchange has continued their book certificate donations; Anna Levshin (Helen's daughter) has once again donated a free Massage; and Pru Randall has committed to her donation of MCT tickets and Dinner at the Pearl. Those four items make up over 50% of the profits so the Raffle and Auction are off to a very good start. Please spread the word that donations for the Market can be brought in any time. If there is one specific item we are short of I would say jewelry right now, but that could change.

– Diane Rasmuson, Holiday Market Co-Chair

- C) Newcomers – Helen Matveyeff (Frank and Beverley Sherman, Jim and Jeanne Clark, Co-Chairs)
The Newcomers group has not met but continues to contact those that are identified as guests, visitors and newcomers, provide Welcome bags, and any other help as asked.
– Frank Sherman, Co-Chair

- D) Parish Life – Don Gisselbeck (Kathy Swannack, Coffee Hours; Anne Cohen, receptions)
Reception committee report: There were no receptions in September.
– Anne Cohen

Coffee Hours: Sign-ups for Coffee Hour hosting continue for November and December; October Sundays are covered.
– Kathy Swannack

- E) Properties – Karen Shelly/Grounds; Phil Mediate/Buildings (Margaret Borg and Kevin Borg, co-chairs)
Properties/Buildings Report: Frank Sherman and Gary Swartz removed the air conditioners from the office windows in preparation for winter. The storm windows still need to be put on the parish hall windows. A stuck heating valve in the organ chamber was replaced, but the new valve will not close due to pressure in the system. The technician from Temp Right recommends that a different type of valve be installed on the organ chamber heater, and we are working with Temp Right to arrange for that to take place.

Acoustic Vision has been asked for a proposal to install cameras in the church which will allow people in the parish hall to have visual and audio access to proceedings there. Jake Riggs from Acoustic Vision visited the church, discussed the needs and concerns, toured the facility and accessed the current audio system and its wiring scheme. His initial reaction is that there are several ways our goals may be accomplished. He intends to consult in-house and present HSP with recommendations and proposals. Although Acoustic Vision has numerous projects underway, he will try and have his information available within the next few weeks. Hopefully the Vestry will have this material for consideration at the November meeting.

– Margaret Borg

Properties/Grounds Report: Sprinkler system has been winterized and the water turned off for the season. Paul Polzin arranged with Sean Sandau of the lawn maintenance company to remove some of the excess landscaping rock from the bed that borders the Gerald Avenue side of the parking lot. Sean has been worried that the excess rock will damage his machinery. Cost to remove the excess rock– \$100 or less.

– Karen Shelly

- F) Rummage Sale – Tracey Gage (Marva Gallegos, Chair)
At this time, I have nothing to report regarding the Rummage Sale. I anticipate that things will stay much the same as in years past

– Marva Gallegos, Chair

G) Social Concerns – Jesse Jaeger (Carla Mettling, Chair)

1. Anita reported on the success of the Sept. 28th Red Cross Blood Drive, which she organized. In all, 24 people came to give blood, 20 of them were actually able to give, and everyone enjoyed Dorcie's chocolate bread and Lucia's cookies afterwards. The next drive will be in February. Anita and Bob will head it up together.
2. Dorcie told us that there are now concrete ways to support the Parenting Place and Hellgate, which have been described in the *Paraclete* and *Spirited Times*. Would-be volunteers must do the online training "Safeguarding Children" and undergo a background check. A current priority need at Hellgate is for tutors on Monday afternoons from 3 to 5.
3. Bob reminded us that \$6,375 had been raised from HSP and Myanmar teachers for the dental clinic at Palankone Monastery, and that an anonymous donor had given \$4,400 for the electrification of Shwe Ku Monastery. To be decided next month is whether to raise money for field trips for Myanmar students at the Studer Trust's schools.
4. Brainstorming together, SCC members named the following as healthy Social Concerns related ministries that take place regularly once or twice a year: Myanmar Teaching Trips, Red Cross Blood Drives, Book Giveaway at the Back-to-School Bash, Camp Marshall Backpacks, and Butterfly Grants. The following are active SCC ministries that happen on an ongoing basis: Parenting Place and Hellgate High School, Food Bank support, Partnership Health, and Doug Anderson's prison ministry. SCC members had questions about when, why, and by whom the Food Bank donations of food were discontinued. They also voted to make the Myanmar Teaching Trips an approved all-parish ministry.
5. Jesse's group Empower Montana held their annual fundraising luncheon on Monday, October 9th, at the Holiday Inn, which was well supported by HSP members: Terri Grotzinger, Anita Rognas, Gretchen and Dave Strohmaier, Glenn Hladek, Bob Deaton, Jim Wiley, Carla Mettling, and Jesse & Natalie Jaeger. Dave, Jesse, and Natalie gave speeches during the program, and almost \$50,000 was raised for Empower Montana!
6. SCC members voted to approve a Butterfly Grant for \$300 to go to the Aaniiih Nakoda Nursing School for school supplies for their students.

– Carla Mettling, Chair

H) Spiritual Formation – Glenn Hladek/Phil Mediate (Gretchen Strohmaier, Chair)

Spiritual Formation:

Church School programs kicked off in September with lunch and ministry tables outside after the 10:15 service. Children began their giant mural using the plastic bottle tops that the parish has been saving for them.

Jocelyn Siler led a Sunday morning class focusing on Martin Luther King Jr.'s sermons. The class, originally planned for 3 weeks, stretched into 4 weeks with an attendance of 6 to 13 participants.

The Holy Land slide show presentation was a big hit. About 30 people attended this event, learning from the Clarks about their recent tour there. Some interest was sparked in a Holy Spirit tour of the Holy Land.

Karen Shelly led a Tree Walk on the University of Montana campus and this was enthusiastically received by about a dozen participants.

The New Jim Crow book study, facilitated by Doug Anderson, began in September as well with about 16 participants. Participants are actively engaged in the topic and seem thankful for the national church's efforts to encourage this study.

Planning for the upcoming Restorative Justice panel discussion happened in September as well, as did planning for the upcoming Women's Retreat.

– Gretchen Strohmaier, Director of Spiritual Formation

Youth Ministry:

September has been a busy month for youth work. We began our weekly QUEST classes, and we had our first Youth group. In QUEST this month we've mostly discussed what being Christian means, and why the kids feel like it's important. In this discussion I asked each of them what they think it means to be a Christian, which will hopefully help me cater to their Christian curiosities. In youth group we've had discussions on serving one another, and on the importance of youth ministry. We have also talked about what future events they want to see happen. In both QUEST and youth group we've also done some super fun games. All in all, both groups are great, and the discussions are substantial and meaningful!

As far as what's coming down the pike, in October there will be a youth event during convention in Helena led by myself and Wren Blessing which should be an excellent way to broaden the youth support in this state. Also, there are meetings happening in October to plan a middle school retreat for November with several other churches.

Thank you for all your support and what you do!

– PJ Willett, Director of Youth Ministry

I) Stewardship – Paul Polzin (Paul Polzin, Chair)

The Stewardship Committee continues with the annual drive. All of the speakers for both services have been confirmed and will be reminded. The first mailer has gone out and the others have been designed and are scheduled to be mailed shortly. We look forward to the ingathering in early November.

– Paul Polzin, Chair