

Holy Spirit Vestry Minutes

Monday, May 9, 2016

PRESENT: Paul Pozin, John Crowley, Carla Mettling, Karen Shelly, Ann Suter, Rev. Terri Ann Grotzinger, Jeannie Warner, Julie Benson, Candice Lindsay, Margaret Borg, Phil Mediate, Lance Collister

Excused: Tracey Gage, Scott Jourdonnais

- 1) Opening Prayer – Phil Mediate
- 2) Administration/Business Matters – **Motion to approve the Consent Agenda Items; Seconded; Motion Passed**
- 3) Parishioners' concerns, correspondence and newcomers
 - a) Newcomers' names were read.
- 5) Finances The Profit/Loss – YTD money over/under budget was reviewed by Candice. An assessment was paid on the money from the Robert Rogan Burchenal Foundation. If we go ahead and use it for Capital Improvements we would subtract the assessment accordingly, as long as it is within the year 2016.
Motion to approve the Treasurer's report for later audit; Seconded; Motion Passed
- 6) Old Business –
 - a) The Memorial Foundation Board (MFB) is going forward with the interview/selection process. Per request from the MFB, Phil, Lance and Paul were identified as the three vestry members to join in the search process. **Motion to approve the draft version of the investment policy of 4/28/16; Seconded; Motion Passed.**
 - b) Safe Guarding God's Children – Margaret and John will take the online training and all vestry members have signed the model policy.
 - c) Parking Lot – Sod was laid and the sprinkler-system is being monitored. Free plants have been harvested from Brooks and are awaiting transplanting. Nine trees were identified at Caras Nursery to be purchased, five of which will go along the back fence (south). The cost of the trees and all the accessories is \$2000.00 Permits have been obtained from the city. This Wednesday 5/11/16 the Brooks plants will be planted along ends of fence. Any assistance would be greatly appreciated.
 - d) Dorcie Dvarishkis's ordination will take place in Helena on the last Saturday in June 6/25/16 at 4:00 pm. We will celebrate at HSP in September when Church School is back in session.
 - e) Terri reviewed the initial draft policy/guidelines for how the parish might address issues surrounding the intersection of church and state. A few minor changes will be made based on Vestry discussion and the final draft will be presented at the June meeting. **Motion to approve Terri and Margaret to draft a response to Michael and Sarah Bennett; Seconded; Motion Passed.**
 - f) The MIC results of listening sessions will be presented on May 19th.
- 7) New Business –

- a) Lucia Work is asking for gently used children's books as part of the Missoula wide Backpack Bash before school. The Vestry agrees to the parish having a box to collect them on-site as other parishes will also do.
- b) The Bishop has sent an email to kick off the Capital Campaign for Improvements to Camp Marshall. Details will be coming from the Diocese.
- c) It has been brought up to the vestry that the current coffee hour is not functioning efficiently. Vestry liaisons will discuss and address. **Motion to \$50.00 per month for Margaret to purchase cookies during the summer months (June, July and August); Seconded; Motion Passed.**
- d) A new HSP directory is desired. Jeannie, Scott (will be asked) and Lance will be able to work on that.
- e) The vestry meeting for June will be on the 13th at 12:00 – 2:00.

Respectfully Submitted,

Ann Suter
Clerk of the Vestry

May Rector's Report to Vestry

Pastoral care continues to be a primary focus of my time. In the three weeks since our last Vestry meeting I have visited three parishioners in the hospital or rehab center, two in their homes and six in my office (two of whom were newcomers). I also made a point of attending the Lay Pastoral Care team meeting as a means of continuing to share pastoral needs together. I also met with one couple preparing for the baptism of their child on Pentecost.

I have been involved in the two recent Missoula Interfaith Collaborative (MIC) group listening and discernment sessions for the parish, and met specifically with the MIC Director and our parish leadership to prepare for those sessions and help with next steps in the parish discernment process. I also gave a clergy talk at the recent MIC Action Summit.

There were a number of Staff and Vestry subgroup meetings over the past few weeks: Vestry Investment Policy revision group; Vestry policy group considering process to address church/state questions; regular staff meeting; and staff work related to youth camperships and Camp Marshall, Compline, and worship services with special emphasis for Camp Marshall (with Rev. Wren Blessing), Mother's Day with church school, and Pentecost. I also met with T. Todd regarding training for EFM and his transition into leadership of that ministry area.

I want to specifically thank key leadership for the recent Rummage Sale – Mary Tromly, Betsy Holmquist, and Tracey Gage – along with all the volunteers (50-60 all told) who spent hours and hours sorting and organizing a super abundance of donations this year. Your ministry not only produced much needed funds for the parish, but created fellowship and extended support to the Rocky Boy Reservation, Poverello Center, Secret Seconds, and the ministries of Community Life Center. Well done!! Thank you for all the planning, time and persistent effort to make it such a success!!

Faithfully submitted,

The Rev. Terri Ann Grotzinger

Vestry Ministry Reports

A) Communications – Lance Collister/Scott Jourdonnais (Judy Parock, Chair)

The Communications Ministry met at the end of April to discuss how to utilize the remaining ads for calendar year 2016 for KUFM Radio. Lance Collister understood that we have 21 announcements left to distribute. After discussion we decided to advertise the May, October, November, December and January Compline services. We would like to use the remainder of the announcements to advertise our Startup of Fall Programs in September, the Blessing of the Animals and the Women's Retreat in October, and Lessons and Carols and the candlelight Christmas Eve service in December. We would also like to advertise the Vacation Bible School in June, but Lance was not sure that would be possible due to constraints on announcement language by KUFM. He will check into that for the committee. Lance has copy for most of these announcements already formulated, and he will work on providing copy for the remaining announcements and submitting that copy to KUFM for approval and scheduling.

Our thanks to Mark Dvarishkis and Judy Parock for taking some wonderful pictures of our Holy Week and Easter celebrations. We posted them in an album on our church Facebook page, and also submitted a few of the photos to the national church for their Facebook page and website.

Our focus after Easter has moved on to promoting upcoming church events. We have developed posters for the "Farm to Table to Heart" gardening event scheduled for May 15 and for Vacation Bible School in June, as well as for Pentecost Sunday on May 15. Gretchen Strohmaier submitted a news release to the *Missoulian* for our Poetry Reading on April 27, and we also advertised the Poetry Reading on our church Facebook page and made a Facebook poetry event which we invited people to attend as we do for our monthly Compline service. We utilized our sandwich board signs to display posters for both the Poetry Reading and our Camp Marshall Sunday. Rotators for the homepage on the church website were also developed for these events, and detailed information about the events is always available on the church calendar on the website.

We have updated the posters for the Rummage Sale and posted them on the website and the church Facebook page, and also promoted these events in the Spirited Times, the church newsletter, Sunday bulletin and on the church website. The Rummage Sale committee handles its own publicity, and they have been advertising their event in the *Missoulian* on the Saturday religion page as well as in ads in the rummage sale section of the classifieds. A small handout was prepared by the office with the Rummage Sale dates and times that was handed out at Sunday services prior to Rummage Sale week.

We now have an extra display stand for the MOO cards that we can use in the parish hall. Thank you to Lance Collister for providing that. People seem to be picking them up, so it's nice to have them visible in the parish hall as well as in the church.

Elizabeth Serviss and Judy Parock have been spending a good deal of time investigating which website template would be best for us to use for our move to a responsive website. We hope to make that decision soon and have the new website up and running sometime this summer. A responsive website means that it can be easily viewed on more devices and not just on a computer screen. This becomes important when most people now use their smart phones or tablets to access information instead on their computers. We will also be assessing which information to keep on the new website. We will be having an analysis of our website done by one of Monk Development's strategists to help us with this task.

– Judy Parock

- B) Holiday Market – Tracey Gage (Tracey Gage and Diane Rasmuson, Co-Chairs)
No report.
– Tracey Gage
- C) Newcomers – Margaret Borg (Frank and Beverley Sherman, Jim and Jeanne Clark, Co-Chairs)
The Newcomers group has not met but continues to contact those that are identified as guests, visitors and newcomers, provide Welcome bags, and any other help as asked.
– Frank Sherman, Co-Chair
- D) Parish Life – Ann Suter (Kathy Swannack, Coffee Hours; Anne Cohen, receptions)
The Reception Committee hosted a Confirmation Reception on April 17th.
– Anne Cohen

- E) Properties – Karen Shelly/Grounds; Phil Mediate/Buildings (Chair is vacant)

Properties/Buildings Report

I have no update, no word on finding a buildings representative.

– Phil Mediate

Properties/Grounds Report

Report will be submitted at the Vestry meeting.

– Karen Shelly and Bob Wattenberg

- F) Rummage Sale – Tracey Gage (Mary Tromly, Chair)

What a wonderful journey we have all experienced during the past week. We had a call for rummage that came to us in such quantities that it piled high. The week was filled every day with many of us sifting, sorting, pricing and constantly running items onto the sales floor. We had two days of brisk sales followed by a very fast and competent cleanup crew. None of this would have happened without all of you journeying with us throughout the past week. A huge thanks to everyone involved plus a committee of experts in HARD WORK with every other talent one can imagine.

It looks like our final figure will be close to \$6,000.00!! Truly amazing. Our journey is not quite finished. The cleanup crew loaded left over items onto a U Haul truck (funded by a Butterfly Grant), and we took it to Havre, MT (as far as we could go with the truck). There the rummage was unloaded onto a large horse trailer and transported to the Service Center in Lodge Pole, MT.

The head of the Service Center met with me in Havre to express her gratitude for our generosity. What a great feeling! This is the journey of our Holy Spirit Parish rummage for this year; what a week for all of us!

– Mary Tromly

Rummage Sale Receipts	2015	2016
Rummage Sale – Presale	\$865.86	\$1,081.00
Rummage Sale – Friday	\$1,942.50	\$2,100.00
Rummage Sale – Saturday	\$1,033.31	\$2,601.24
Rummage Sale – Boutique	\$861.02	\$268.50
TOTAL RECEIPTS	\$4,702.69	\$6,050.74

Rummage Sale Expenses	2016
Newspaper Ad (Betsy Holmquist)	\$55.99
Extra Dumpster Pickup (bill has not arrived)	
Storage Locker (donated by Mary Tromly)	0
TOTAL EXPENSES	Not finalized at this time

G) Social Concerns – Carla Mettling (Carla Mettling, Chair)

Chuck and Maggi Teague reported on their El Golfo, Mexico, project. Along with a core group of local and visiting volunteers, they have been serving villagers in need for 17 years by providing food and clothing. The town has no industry since fishing was outlawed some years ago. SCC gave the project \$300 in 2012, \$525 in 2014, and \$643.50 in 2015. The Teagues have a balance now but will need more money next year. They deeply appreciate SCC's support and believe this is a good project that will continue on.

Dorcie Dvarishkis reported on the work of the "listening sessions," which is part of the Missoula Interfaith Collaborative's Discernment Project among member churches, to discover what kinds of community service their congregations are most interested in. The group of "listeners" leading this effort, headed by Dorcie, with facilitation by MIC's Casey Dunning, has arrived at a recommendation to the Parish that we focus on "CPR for kids and families at risk," that will include reaching out to the Parenting Place and Hellgate High School. The next meeting is May 18, which will wrap up the effort, with everyone at HSP who is interested invited. Terri will update the Vestry next week, and the Listening Sessions' results will be reported on at both services by Terri and Casey, on May 22nd.

The group also discussed the great success over the last decade of the HSP volunteer effort with Partnership Health Center. More than 20 volunteers consistently helped, and this work leveraged other support for PHC.

Dorcie also shared information on training that is being offered to the community by the Missoula Child Sexual Abuse Prevention Team (MCSAPT). She also reported that she will have an ordination ceremony on June 26 in Helena, along with other candidates, to which the Parish is invited.

Lucia gave an update on Grace Camp backpacks. Grace Camp is the week of June 19 and a mini-Grace Camp, July 5-8. Lindsay Ludicello is coordinating the collection of needed items.

Heidi announced a sneak-preview screening of Katie Couric's documentary "Under the Gun" on May 11 at the Roxy, which she said was excellent, encouraging us to go see it. June 2 has been named Gun Violence Awareness Day.

Lucia reported that last year's Back-to-School Bash, organized by MIC and the Salvation Army, received a donation of thousands of children's books from Miss Montana. This year there is no such donation. A discussion took place about how to get 1800 books. Possible sources are a Butterfly grant, books on credit from the Book Exchange or books at cost from Fact & Fiction. Whitney and Anita offered to help with this project.

We will discuss Butterfly grants at next month's meeting. We approved by an online vote a Butterfly Grant to Nine Mile residents to upgrade their Community Center, and Bob Wattenberg got his Butterfly Grant for a mini-library box to stand next to our parking lot.

Bob Deaton asked the group if it is interested in supporting a smaller Myanmar project this coming year to keep the Myanmar momentum going. He has sent Cho Cho a list of nine possible projects, which were suggested by an ad hoc committee consisting of Carla, Glenn, Clem, Patty, Karen, Bob and Pat. There will not be another scholarship fundraiser this year. SCC approved this smaller effort in principle and awaits the committee's next report, which will be informed by the recommendations of Studer Trust and Cho Cho for possible HSP projects in Myanmar.

Bob also reported on Blue Sunday, whose purpose is to increase awareness of child abuse. He has written a very brief lesson for children in the Sunday School to help them talk about this difficult topic. The program includes pinwheels for every church for children to take home, the lesson, and education between services about ACEs (adverse childhood experiences). He will ask MIC for support with this project going forward.

Clem reported on Missoula's SALAM (Standing Alongside America's Muslims) week. It was a very successful series of events with great participation and news coverage. But there were some protesting SALAM at Hellgate. SALAM may provide further education about Muslims in the community as refugees begin to arrive.

Terri wants to develop a HSP policy on advocacy, in a sub-committee of the Vestry. In preparation for going to this meeting, Carla asked SCC to think about this issue of church advocacy, specifically the following 3 questions:

1. Do you think individual members should be able to make announcements in church or in *The Spirited Times* or *The Paraclete* and use the Parish Hall to do advocacy (like gathering signatures on a letter or petition) on issues that are in line with the positions the National Episcopal Church has taken on social concerns issues (like poverty reduction, homelessness, gun violence, etc.)?
2. Do you think individuals or groups should be able to write letters to the *Missoulian* or other newspapers, or lobby members of Congress, the State Legislature, or City Council, in the name of the Episcopal Church or Holy Spirit Episcopal Church on issues that are in line with the positions the National Episcopal Church has taken?
3. Do you think the various positions taken by the National Episcopal Church should be publicized in *The Spirited Times*, *The Paraclete*, or in handouts at the back of the sanctuary? Do you think our parish should be bound by these positions?

SCC discussed these questions, with consensus emerging that the Parish should be informed in some way about the National Church's positions on issues. And any advocacy in the name of the church or using church facilities should have the approval of Terri &/or the Vestry, and be in line with National Church positions.

– Carla Mettling, Chair

H) Spiritual Formation – Julie Benson (Gretchen Strohmaier, Chair)

Church School and Spiritual Formation:

Church School:

Teacher Meeting—During April the teachers met to do some planning for spring events. They put together a plan for Mother's Day and for our End of the Year Party.

Intergenerational Interviews—During April the 4th and 5th grade class interviewed a number of parishioners about their faith asking: How did you become a Christian? Why have you continued in your faith? What difference does it make in your life? Both the children and the adults seemed to enjoy this opportunity and benefit from it.

Blue Sunday—Bob Deaton supplied teaching points, fliers and pinwheels to the church school program for education about child abuse prevention month. These tools were shared with the children during the month of April.

Rummage Sale—One of the church school classes, along with students from QUEST, helped to move rummage out of the basement storage room. The kids are always enthusiastic helpers. We hope to build on this enthusiasm and channel it into more participation in the rummage sale next time.

Camp Marshall:

Camp Marshall Sunday—Lindsay Iudicello and I worked together to coordinate events to publicize camp. Our goals were two-fold, to encourage kids to attend camp and to seek funds from the congregation for camperships. Through our coordination efforts we learned that 30 kids were interested in camp, with a potential for over 40 kids to attend. One really encouraging piece is the fact that many of our kids are inviting friends from outside the congregation to attend. We are planning now for ways to reach out to these families, practice hospitality, and fold them into our Camp Marshall contingent.

Confirmation:

During the month of April I provided some support to the Confirmation class and Terri, Lindsay and I have just begun to set some time aside to do long range planning for Confirmation, i.e. recruit long-term leadership.

Explorations: Adult spiritual formation opportunities

Bread & Wine: Readings for Lent and Easter, this Sunday morning book study for adults finished up the week after Easter. Participants were very enthusiastic about this group and the opportunity to learn and grow over 7 weeks. They requested the opportunity to do it again.

Poetry Reading—Keith Kuhn, Jocelyn Siler and Jerry Fetz facilitated a poetry reading celebrating nature and the earth (in response to our Lenten theme—This Fragile Earth Our Island Home). Twenty people attended the event, the most we've ever had for a poetry reading.

Began work with Billie Gray to make plans for the upcoming workshop, *Real Connections: From Farm to Table to Heart*. This is a gardening workshop that will teach the basics of soil, water, tending and working with small space gardening. It will also touch on the garden as a metaphor for our spiritual lives. Workshop happens on May 15th after church from 12:00 to 2:00.

EFM continues on a weekly basis.

Theological Reflection Group continues on a weekly basis.

Compline

Continue to help facilitate monthly compline services and began the process for reviewing and evaluating this ministry. Will meet with staff and volunteers to review the program as a whole within the next couple of weeks.

– Gretchen Strohmaier, Director of Spiritual Formation

Youth Ministry:

In April, we celebrated the Confirmation of three of our parish youth (two others also completed our Confirmation program but were on school trips during the Bishop's annual visitation - they will be confirmed with next year's confirmands). In addition to our regular youth group and QUEST programs, our monthly youth pack went to the Milltown Garden Patch and worked in spring garden clean-up. Also in April, youth and other members of the parish, helped at the annual Clark Fork River Clean-up. Both were wonderful opportunities to get our hands dirty in serving our community! In April, we hosted Camp Marshall Sunday as an effort to promote camp in our parish. We are grateful to all those who donated to support camperships. There's a large number of campers registered from our parish this year. It's exciting to see our parish connection with Camp Marshall grow!

In May, the youth will be packing our annual Grace Camp Backpacks. This year we are collecting supplies for 30 backpacks as well as donations to stock the bath houses with general use items. Thanks to all of you who have donated supplies or money to that effort!

As always, thank you for your continued support of our parish youth!

– Lindsay Ludicello

- I) Stewardship – Paul Polzin/Scott Jourdonnais (Paul Polzin, Chair)
No report.
– Paul Polzin